

**NAVASSA REGULAR COUNCIL MEETING**

November 20, 2023

7:30 P.M.

**MEMBERS PRESENT**

Eulis Willis, Mayor  
William Ballard, Councilman  
Thurman Everett, Councilman

Jerry Merrick, Councilman  
Ida Dixon, Councilwoman  
Ernest Mooring, Councilman

**STAFF PRESENT**

Brian Crawford, Attorney  
Officer Scott Solari  
Dale Thomas, Police Chief

Michelyn Alston, Clerk  
Landin Holland, Planner

**CITIZENS & VISITORS PRESENT**

Henry B. Robbins  
Scott McCaffrey  
Shawn Moore  
Tonya Lowe

Clifton Ballard  
Marianna Chriscoe  
Craig Suggs

Council Member Everett led the Invocation.

Mayor Willis called November 20, 2023, meeting to order at 7:30 pm.

**ADJUSTMENT & APPROVAL OF AGENDA**

The Clerk asked for the following items to be added to the agenda.

- a. Mr. Dale Holland resignation
- b. Interim Planner
- c. Introduction of Land use Attorney Brian Crawford
- d. Kerr McGee Presentation
- e. Management Representation Letter
- f. Water/Sewer impact fee for Municipal Building

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN BALLARD TO ADD THE ITEMS TO AGENDA. ALL VOTED IN FAVOR.**

**APPROVAL OF MINUTES**

**COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILWOMAN DIXON TO APPROVE THE MINUTES WITH NECESSARY CORRECTION. ALL VOTED IN FAVOR.**

## **VENDORS/VISITORS WITH TOWN BUSINESS**

Landin Holland did a presentation on behalf of Kerr-McGee Restoration. It included the Navassa Waterfront Park Restoration, Indian Creek Presentation, Navassa Watershed & Green Infrastructure, Moze Heritage Site Restoration.

Mr. Clifton Ballard asked about the origin of the name for Moze Heritage and the locations of the Navassa Watershed & Green Infrastructure.

## **BUSINESS**

### **Multi Use Path Project**

In the boards packet was the recommendation from Mr. Hugh Thompson regarding the appraisal for the Multi Use Path Project and requesting a vote to move forward with the project.

**COUNCILMAN MOORING MADE A MOTION SECONDED BY COUNCILWOMAN DIXON TO APPROVE AND MOVE FORWARD WITH THE APPRAISAL. ALL VOTED IN FAVOR.**

### **Kerr McGee Board members pre meeting**

Board members will meet with Kerr McGee representative on December 6<sup>th</sup> at 1:00 pm for a pre meeting before the schedule community meeting on the December 7<sup>th</sup>.

## **PARKS & RECREATION**

The mayor reported for Davis Creek Park the light repairs and Brunswick County had donated two picnic tables. Also, the replacement of the signage for Davis Creek Park.

The board discussed the water/sewer impact fees for the New Municipal Building.

**COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN EVERETT TO APPROVE THE PAYMENT OF WATER/SEWER IMPACT FEES FOR THE NEW MUNICIPAL BUILDING. ALL VOTED IN FAVOR.**

## **PLANNING DEPARTMENT**

The Board received a letter of resignation from Mr. Dale Holland and discussed filling the position with an interim planner.

**COUNCILMAN MOORING MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO HOLD A CLOSE SESSION TO DISCUSS PERSONNEL. ALL VOTED IN FAVOR.**

Mayor Willis asked Attorney Brian Crawford to introduce himself to the citizens. Attorney Crawford is with Michael Best Law firm and will be handling Land Use matters. Attorney Norwood Blanchard will continue to act as attorney for the Town.

Mr. Holland gave the following update from the planning department:

- a. Development Updates—Cypress Landing, Indigo West, SAMET Industrial Facility
- b. Code Enforcement Efforts
- c. Street Acceptance/Dedication
- d. Grant Funding Opportunities-Three Crossings
- e. GIS Geographic Information Systems capability
- f. Zoning Ordinance update

### **POLICE DEPARTMENT**

Chief Thomas gave the following updates:

\*Informed the public and Council about an overdose in which Officer Kollmeyer helped save the individual life and will be recommending him for a medal.

\*Currently working on a Motorola Grant

Officer Solari informed the board that the necessary documentation for Chief Thomas has been submitted and awaiting a response.

Councilwoman Dixon express how pleased she is with the Police Department Personnel.

### **FINANCE DEPARTMENT**

The mayor asked about Christmas Bonuses.

**COUNCILMAN MOORING MADE A MOTION SECONDED BY COUNCILWOMAN DIXON TO DISCUSS IN CLOSE SESSION. ALL VOTED IN FAVOR.**

The board review the Budget Ordinance Amendment O-2023-08.

**COUNCILMAN MOORING MADE A MOTION SECONDED BY COUNCILWOMAN DIXON TO APPROVE AND ACCEPT THE BUDGET ORDINANCE AMENDMENT O-2023-08. ALL VOTED IN FAVOR.**

#### **FY 2023-2024 Budget Ordinance Amendment**

**BE IT ORDAINED**, by the Governing Board of the Town of Navassa, North Carolina, that the following amendments are made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. To amend the General Fund to transfer funds as follows:

#### **General Fund Amendments**

<u>Account Number</u>	<u>Account Description</u>	<u>Increase</u>	<u>(Decrease)</u>
10-4120-99	Contingency		\$11,340.59
10-4120-40	IRS Payment	\$11,340.59	

Adopted this on the 16h day of November 2023.

### **COUNCILMEMBER REPORT**

Councilman Mooring will give a report about NLC at next town meeting. Also, spoke about how the DC Trip for Kerr McGee was educational stating that citizens could fill out forms for Tronox Tort Claims Trust. He is also investigating to see how many clean air monitors can be placed to test the air quality for the community. Central University has staff that will assist the Town with write granting.

Councilman Ballard stated the NLC trip was very informative.

Councilwoman Dixon asked that if you need police services, please call 911 rather than calling their personal cell phone.

Councilman Mooring asked that board review the SOP for the cemeteries that will be discussed later.

### **CITIZENS TO BE HEARD**

Shawn Moore and Marianna Chriscoe from Youth Villages spoke to the board about their program for ages 17 to 22 that helps develop life skills. The organization is in 30 states and 100 counties in NC. Mainly for youths that are aging out of the care systems, and they will be teaching them life goals holding a weekly meeting. Ms. Moore is asking for community support.

Scott McCaffery is requesting the paving of Robin Court or turn that street over to him. He referred to 153. A (1) G.S. concerning the roads.

Shawn Moore requesting a stop sign at the corner of Church and Everett Street.

### **EXECUTIVE SESSION**

**COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILWOMAN DIXON TO GO INTO EXECUTIVE SESSION. ALL VOTED IN FAVOR.**

**COUNCILMAN MOORING MADE A MOTION SECONDED BY COUNCILWOMAN DIXON TO COME OUT OF EXECUTIVE SESSION. ALL VOTED IN FAVOR.**

COUNCILMAN MOORING MADE A MOTION SECONDED BY COUNCILMAN BALLARD TO MAKE AN OFFER OF EMPLOYMENT WITH AGREED UPON SALARY FOR TOWN PLANNER. ALL VOTED IN FAVOR.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN EVERETT TO GIVE THE CHRISTMAS BONUS TO THE AGREED UPON NAMES AND AMOUNTS. ALL VOTED IN FAVOR.

**ADJOURNMENT**

COUNCILWOMAN DIXON MADE A MOTION SECONDED BY COUNCILMAN EVERETT TO ADJOURN THE MEETING. ALL VOTED IN FAVOR.

**ATTEST:**

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**Town Clerk**

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**Mayor Pro Tem**