

NAVASSA REGULAR COUNCIL MEETING

February 17, 2022

7:30 P.M.

MEMBERS PRESENT

Eulis Willis, Mayor
William Ballard, Councilman
Ida Dixon, Councilwoman

Jerry Merrick, Councilman
James Hardy, Councilman
Ernest Mooring Jr, Councilman

STAFF PRESENT

Darryl Decotis, Police Chief
Claudia Bray, Town Administrator

Norwood Blanchard, Attorney
Michelyn Alston, Clerk

CITIZENS & VISITORS PRESENT

Coy Wolff, Police Officer
Norwood Miller, Police Officer

Ian Rossiter, NFWF Rep-zoom

Councilman Ballard led the Invocation
Before Mayor Willis called February 17, 2022, meeting to order at 7:34 pm.

ADJUSTMENT OF AGENDA

Administrator asked that the following items be added to the agenda:

Watershed Initiative-StRAP Grant as item 6F.
Multistate Trust request to use center as item 6G.
Collector Street community meeting request 6H.

Mayor Willis requested an executive session for personnel to discuss Police Department.

Councilwoman Dixon requested to add Jaki Green for personnel discussion in executive session.

**COUNCILMAN MOORING MADE A MOTION SECONDED BY
COUNCILWOMAN DIXON TO ADJUST THE AGENDA FOR THE ADDITIONS.
ALL VOTED IN FAVOR.**

APPROVAL OF AGENDA

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN HARDY TO APPROVAL THE AGENDA WITH THE ADDITIONS. ALL VOTED IN FAVOR.

APPROVAL OF MINUTES

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN HARDY TO APPROVE THE MINUTES OF THE PREVIOUS MEETING. ALL VOTED IN FAVOR.

VENDORS/VISITORS WITH TOWN BUSINESS

Ian Rossiter the community liaison for the NOAA Restoration Center presented a slideshow on the Kerr McGee Phase I restoration project.

S. Preston Douglas the auditor couldn't present the audit to the board due to technical difficulties.

NEW BUSINESS

PW Quotes

The board was presented three quotes: Notorious Cuts \$2,300, Affordable Fence Men \$1,200, and Jeff Graham \$1,100.

Councilman Mooring pointed out in Affordable Fence Men contract they have a clause regarding change orders and that may occur.

Councilman Hardy recommended Affordable Fence Men to avoid the appearance of favoring the lowest bidder since he has done work previously.

COUNCILMAN HARDY MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO ACCEPT AFFORDABLE FENCE MEN QUOTE FOR PUBLIC WORKS FENCE IN THE AMOUNT OF \$1,200. 4-AYES, 1-NAY

Roman Drywall Quote PD renovations

COUNCILMAN HARDY MADE A MOTION SECONDED BY COUNCILMAN BALLARD TO ACCEPT ROMAN DRYWALL QUOTE FOR MOVING OF INVESTIGATION ROOM WINDOW IN THE AMOUNT OF \$400. ALL VOTED IN FAVOR

Register Glass Quote PD renovations

COUNCILMAN HARDY MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO ACCEPT REGISTER GLASS QUOTE FOR PD RENOVATIONS IN THE AMOUNT OF \$963.36. ALL VOTED IN FAVOR.

Streamflow Rehabilitation Assistance Program-Watershed Initiatives

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO ALLOW THE ADMINISTRATOR TO APPLY FOR THE STREAMFLOW REHABILITATION ASSISTANCE PROGRAM GRANT. ALL VOTED IN FAVOR.

Kerr McGee Center Request

A request was made by Claire Woods from Greenfield Environmental Trust Group to hold Reuse Advisory Meetings on March 1st and the Community meeting on March 15th at the community center.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILWOMAN DIXON TO APPROVE USAGE OF CENTER FOR TWO MEETINGS. ALL VOTED IN FAVOR.

Collector Street Meeting

Rachel McIntyre from WMPO is requesting to use the center for Navassa Collector Street Public Meeting on March 9th.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILWOMAN DIXON TO APPROVE USAGE OF CENTER FOR COLLECTOR STREET PUBLIC MEETING ON MARCH 9TH. ALL VOTED IN FAVOR.

The Rural Center Training and Webinar items have been taken off agenda no action is required.

ADMINISTRATION REPORTS

LaTonya Brown request for mobile unit of Coastal Horizon from Trillium Health Resources be stationed 2 days a week at center for community needs.

COUNCILMAN BALLARD MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO ALLOW THE COASTAL HORIZON PROGRAM TO OPERATE 2 DAYS A WEEK IN CENTER PARKING LOT. ALL VOTED IN FAVOR.

POLICE DEPARTMENT

Chief Decotis gave the following brief:

- Informed the board about the Multi agency police chase that ended in Navassa.

- Informed the board that an ongoing investigation is happening regarding the shooting on Water Street.
- Officer Solaria from Northwest is assisting him the laptops encryption.
- Recommending Coy Wolff for full time position and Norwood Miller for part time position.

FINANCE DEPARTMENT

Budget vs actual report and Bank Reconciliation are in packets.

Budget Amendment

The Administrator informed the board that they're three budget amendments options before them that are based on the which Public Works Fence Quote was approved.

COUNCILMAN HARDY MADE A MOTION SECONDED BY COUNCILMAN MERRICK TO APPROVAL OPTION 3 BUDGET AMENDEMENT O-2022-01. ALL VOTED IN FAVOR.

FY 2021-2022 Budget Ordinance Amendment

BE IT ORDAINED, by the Governing Board of the Town of Navassa, North Carolina that the following amendments are made to the annual budget ordinance for the fiscal year ending June 30, 2022.

Section 1. To amend the General Fund to transfer funds as follows:

General Fund Amendments

<u>Account Number</u>	<u>Account Description</u>	<u>Increase</u>	<u>(Decrease)</u>
10-4260-59	Building Renovations	\$1,200.00	
10-6160-31	Furniture and Equipment		\$1,200.00
10-4120-42	NCDOR Payment	\$2,321.36	
10-6160-31	Furniture and Equipment		\$2,321.36

Adopted this the 17th day of February 2022.

EXECUTIVE SESSION

COUNCILMAN MERRICK MADE A MOTION SECONDED BY COUNCILMAN HARDY TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL. ALL VOTED IN FAVOR.

COUNCILMAN MOORING MADE A MOTION SECONDED BY COUNCILMAN HARDY TO COME OUT OF EXECUTIVE SESSION. ALL VOTED IN FAVOR.

No action taken in Executive Session.

Councilman Ballard and Councilman Merrick left meeting after coming out of executive session.

ADJOURNMENT

There being no further business, Mayor Willis asked for adjourned of February 17, 2022.

COUNCILMAN MOORING MADE A MOTION SECONDED BY COUNCILMAN HARDY TO ADJOURN THE MEETING. ALL VOTED IN FAVOR.

ATTEST:

Town Clerk

Mayor Pro Tem