



Application for a Text Amendment to the Zoning Ordinance

Town of Navassa

334 Main Street, Navassa, NC 28451

Phone 910.371.2432 Fax 910.371.0041

www.townofnavassa.org

Ordinance Text Amendment - \$300

Date:
Applicant Information
Name(s):
Street Address:
City, State, Zip:
Phone#:
Fax#:
Mobile#:
Ordinance Section Proposed to Be Changed
List Article, Section, and Page Number from Zoning Ordinance:
Write Existing Ordinance Language or Attach:
Write Proposed Amendment to the Zoning Ordinance Text or Attach:

Written Justification for the Requested Amendment:

Provide a letter addressed to the Town Council with your justification for the requested amendment including consistency of the proposal with the Town’s adopted policies and land use plans. Please be specific as possible and attach the letter to this application.

Applicant/Agent Statement:

I, _____, being the applicant/agent acting on behalf of the land owner, request that this application for a text amendment to the Zoning Ordinance be placed on the agenda of the Planning Board meeting scheduled for _____.

I certify that all of the information presented by me in this application is accurate to the best of my knowledge, information, and belief.

I understand that failure to provide information on any item in this application may result in the text amendment not meeting the minimum submission requirements and that the application may be returned to me for revision and resubmission at the next regular review cycle.

Signature: _____ Date: _____

NOTE: Agents acting on behalf of property owners must submit a notarized letter from the property owner which gives them authority to act on their behalf.

Official Use Only

Fee paid: Yes No Amount: \$ _____ Date: _____

Planning Board Action: Approved: Denied: Date: _____

Town Council Action: Approved: Denied: Date: _____ Staff Initials: _____